



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application  
([See Section 3 for contact details](#))

### 1. Your organisation or group

<b>Name of organisation</b>	Cricklade Rugby Football Club Ltd		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Rugby Club Shower and Changing Room Project		
<b>What is your project about and what does it aim to achieve?</b>	It is about providing "on site" basic Changing and Shower Facilities for members of the Home Team, Visiting Team and Match Officials. It will also open up the club for the benefit of the wider Cricklade community.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
<b>In which community area does your project take place? (Please give name – <a href="#">see section 3</a>)</b>	Wootton Bassett and Cricklade		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/> <input type="checkbox"/>	<b>Date</b> Continuously	<b>No</b>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/>	<b>Date</b> 25/09/2012 & 02/11/12	

<b>Where will your project take place?</b>	Fairview Field, Cricklade
<b>When will your project take place?</b>	January 2013
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The club began playing at Fairview Field in 2001. The only facilities available since 2001 have been at the Leisure Center. Over that period there have been times of uncertainty and difficulty about the Leisure Centers future. The travel involved (when cold, wet and muddy) to the other side of town is not realistic. Growth of the club is stalled (it is frustrating that local youngsters are going to clubs in Minety, Wooton Bassett, Swindon and Cirencester). Local School links cannot be cemented. The project will increase local involvement.
<b>How many people will benefit from your project?</b>	30 adults 20 juniors. by 2015.
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	NCAP Community Plan 2005/15. Page 22
<b>Any other information about your project. (Limited to a 1000 characters)</b> Cricklade RFC are no longer a "pub side". We have played in Dorset & Wilts Div 1 & 2 North for many years, but until 2008 (when we secured our ground lease) we were not in a position to pursue the provision of the basic shower and changing room facility that are enjoyed by all our opponents. It has always been a club development priority because these facilities will bring us in line with these other clubs, but more importantly enable the club to support and engage in the aims of the RFU to bring the opportunity to play rugby to the whole of the local community. We know from experience that our biggest problem with recruitment and retention of senior players is our lack of facilities. We also know we are not seen as a viable proposition by mums and dads who support their childrens interest in the game for the same reason. This situation has meant that membership of the club has not grown as it would have and we cannot promote the RFU's aim or those of the NCAP Community Plan.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Other approaches to funding bodies are already in consideration. Our aim is to raise all the money to complete the project as designed, but we have the option of reducing the specification and therefore the cost.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Our Town Council fully endorses our aspirations and the RFU have accepted our Club Development Plan and awarded us Accredited status. Our Development plan sets a Membership Target for each of the next four years with specific targets for vital personnel. Achievement of these targets (given our project succeeds) will remove the necessity for our local community to source opportunities elsewhere.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Hills Waste Solutions	£110,000	£50,000
Sita Trust	£110,000	£0
Crapper & Sons	£110,000	£0
Sport Eng "Inspired Facilities"	£60,000	Waiting

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011/12	Month: June	Year: 2012
A - Total income:	£10,194.75	
B - Minus total expenditure:	£2,549.51	
Surplus/deficit for year: (A minus B)	£7,645.24	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£13,997.12	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Construction	£120,000	Own fundraising/reserves	C	£10,000
Foul/Surface Water Des	£2,000			£
Building Regs Plan & A	£3,000	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other	C	£50,000
	£	Other - Sports England	P	£60,000
<b>Total Project Expenditure</b>	<b>£125,000</b>	<b>Total Project Income</b>		<b>£120,000</b>
<b>Total project income B</b>		£120,000		
<b>Total project expenditure A</b>		£125,000		
<b>Project shortfall A – B</b>		£5,000		
<b>Grant sought from Wiltshire Council Area Board</b>		£5,000		
<b>Bank Details</b>				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts		Cricklade Rugby Football Club Ltd		

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance       Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)      or granted (date) 29/07/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 19/11/2012

**Position in organisation:** Secretary

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**